



All8 Sensory Support Health and Safety Policy

Introduction

All8 Sensory Support has overall responsibility for health and safety in the organisation, and for ensuring that it fulfils all its legal responsibilities.

All8 Sensory Support will work in a way that tries, to ensure that risks to service users and visitors are adequately managed at all times.

All8 Sensory Support recognise the responsibilities under the Health and Safety at Work Act 1974 and associated regulations and will observe all relevant regulations and codes of practice made under it. Where our work involves children, learners or adults at risk, this policy should also be read alongside the organisation's Safeguarding and Child Protection Policy and Keeping Children Safe in Education 2026, including requirements for a whole-organisation safeguarding culture, online safety, information sharing and staff training.

As a Sole Trader the commitment to health and safety is mine and I am responsible to uphold this policy and to provide the necessary funds and resources to implement it.

All8 Sensory Support will provide and maintain safe and healthy working conditions and environment for all accessing the provision, plus any other people who are directly affected by our activities such as members of the public at the site.

General maintenance of the premises is the responsibility of site owner Hannah Lindsay (Managing director of Wiltshire Equine Assisted Learning). The responsibility for overall maintenance of the premises lies with the Landlord and any hazards will be reported immediately and action will be taken to ensure safety of staff and learners.

This will be my responsibility for all activities, and I will ensure the policy is upheld. I will ensure health and safety arrangements support safeguarding practice, including prompt escalation of any concern about a learner's welfare, physical or mental health, or safety as the Designated Safeguarding Lead in line with KCSIE 2026.

Responsibilities

1. Alison Alderton is responsible for the implementation and monitoring of health and safety policies and making changes where necessary.
2. All accidents or unsafe incidents will be investigated as soon as possible.
3. All8 Sensory Support is responsible for:
 - Assessing the risk to the health and safety for anyone accessing the provision and visitors, identifying what measures are needed to comply with its health and safety obligations.
 - Providing and maintaining equipment, and systems of work that are safe and without risk to health.
 - Ensuring that equipment is safe and well maintained.
 - Providing information, instruction, training and supervision in safe working methods and procedures. Training will include safeguarding links relevant to health and safety, including recognising when injury, absence, mental health, online activity, environmental risk or unsafe practice may indicate a safeguarding concern.
 - Providing and maintaining a healthy and safe place of work, including safe ways of entering and leaving.
 - Establishing emergency procedures as required.

Sole Trader Responsibilities

All8 Sensory Support will ensure that:

1. I am aware of the contents of this health and safety policy
2. I comply with the policy.
3. I take care of myself and others who may be affected by my actions or omissions
4. I record all accidents, or unsafe situations, and anything which could have led to an accident or felt unsafe. If the matter involves a learner's welfare, possible abuse, neglect, exploitation, online harm, discrimination, harassment, or a concern about an adult working with learners, I must also follow the safeguarding reporting route immediately.
5. I will record accidents at work in an accident book.
6. I am aware of all fire procedures for the environment in which they are working
7. If I identify anything which I think could be in any way unsafe, I will report it to the owner of the organisation or their manager.

Risk Assessments

All8 Sensory Support will ensure that *all potential hazards present* in the environments in which the operations take place and *any potential hazards associated with delivering the defined scoped of operations* are assessed in line with the current relevant legislation. Risk assessment will include safeguarding-related risks where relevant, including learners who may be more vulnerable to harm, lone working, intimate or personal care, supervision, online safety, use of technology or AI-enabled tools, off-site activity, animal-assisted activity, emergency arrangements and information-sharing needs.

Risk Assessments will consider:

1. The nature of the hazard
2. Identify who might be harmed if exposed to the hazard and how they might be harmed (employees, volunteers, learners)
3. The likelihood of harm and how significant that harm will be to specific individuals and other generally.
4. What suitable and sufficient controls are needed to prevent exposure to the hazard or mitigate the risk of harm to a reasonable and acceptable level in line with any legislation or regulations.

Assessments will be reviewed when there is:

- A change in legislation
- A change of premises or change to the environment in which the operations take place
- A significant change in the scope of operations and associated tasks are carried out, including any change affecting supervision, safeguarding responsibilities, online or digital activity, use of premises, off-site activity, or learners with additional vulnerabilities.
- The introduction of new equipment or any other reason which makes original assessment not valid.

Accidents and First Aid

All8 Sensory Support complies with the Health and Safety (First Aid) Regulations 1981 ensuring adequate and appropriate equipment, facilities and staff are in place to enable first aid to be given.

I have undertaken a First Aid course including paediatric first aid within the last 3 years. All8 Sensory Support must show evidence of Continuing Professional Development (CPD) and update training as and when required.

A first aid kit can be found in the Sensory Studio and a basic first aid kit will be carried if using outdoor areas. I am responsible for the maintenance of these kits. These will be checked weekly to be replenished and ensure everything remains in date. A log of these checks will be kept.

The Accident Book is kept in the locked unit in the Sensory Studio and I will report accidents or near misses by completing the accident book.

In the event that an accident occurs, and first aid is needed the first aider will attend. The first aider will assess the injury and treat accordingly. If an injury includes broken skin the first aider must wear surgical gloves to treat the wound. Foreign objects will not be removed by the first aider. Should the injury be considered more than what is treatable onsite, arrangements will be made to transport the casualty to a medical team. Depending on the injury this could be calling the parent or carer of a learner, or relative of a member of staff or in the event of more serious injury an ambulance will be called.

All injuries, however minor, are to be recorded in the accident book. Parents or carers will be required to sign the accident book on collection of their child. In the event that a parent or carer is unable to sign then they will be informed of the accident at the earliest possible opportunity in the most appropriate way. Witnesses involved in an accident will need to sign the accident book.

The Proprietor is responsible for the notification of accidents and dangerous occurrences according to The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR), using current HSE reporting arrangements and retaining appropriate records.

All accidents and incidents will be reviewed annually or as necessary by the Proprietor. Accidents and incidents are also reviewed in an annual audit and patterns analysed and risk assessments updated.

Dangerous Substances:

All8 Sensory Support uses cleaning products, which are secured in locked units in a locked room.

MSDS data sheets and COSHH sheets available on staff laptops for access at any time for all substances in use on the premises. Safety data sheets and COSHH assessments must be kept current, accessible to staff, and considered during induction, risk assessment and emergency planning.

Learners may not have unsupervised access to these products at any time.

Fire

All activities take place on a farm in an outdoor environment or in the art studio. I will have access to a mobile phone at all times in case of fire in the immediate vicinity.

In the event of a fire I will dial 999 and evacuate learners from the area to the fire assembly point at the back of the paddock. This is labelled and shown during induction, learners requiring additional support, communication adjustments or individual risk management are assisted safely. according to the fire policy. Animals will be evacuated if it is safe to do so.

Training

To comply with legislation and to promote the health, safety and welfare of staff and volunteers, health and safety training will be provided as follows: Training will be aligned with the organisation's safeguarding requirements under KCSIE 2026 so that it is understood when health and safety matters may also indicate a safeguarding concern and how to record, share and escalate concerns promptly.

1. At induction.
2. Where new duties are introduced
3. On the introduction of new equipment.
4. When changes are made to systems of work.
5. When training needs are identified during risk assessments. This includes safeguarding, online safety, first aid, emergency response, information sharing, inclusive practice and support for learners who may be at greater risk of harm.

Resolving Health & Safety Issues

1. Anyone with a health and safety concern must raise it with All 8 Sensory Support.
2. If, after investigation, the issue is not corrected in a reasonable time, or it is decided that no action is required but other party is not satisfied with this, they may then refer the matter to the Council. Where the concern relates to safeguarding, the concern must be escalated through the Designated Safeguarding Lead, local safeguarding procedures and, where appropriate, children's social care or the police without delay.

Monitoring and Evaluation

This policy will be monitored and reviewed annually by the proprietor of All8 Sensory Support to ensure that that risks to service users, learners and visitors are minimised at all times. The review will also check consistency with KCSIE 2026, Working Together to Safeguard Children 2026, local safeguarding procedures and any updated HSE or education-sector requirements.

Last reviewed: 01.09.2026

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Next review: 01.09.2027